



**Government of Sikkim**  
**Finance, Revenue and Expenditure Department**  
New Secretariat, Mannan Kendra, Development Area, Gangtok, East Sikkim- 737101

No: 05/GOS/FIN/ADM.

Date 28<sup>th</sup> September 2018

**NOTIFICATION**

In pursuance to the Resolution No. 841/Gen/DOP dated 1<sup>st</sup> June 2018 and Para 7 of subsequent Notification no.85/Gen/DOP dated 25.08.2018, the Governor is pleased to enhance the existing monthly conveyance allowance of Rs.8000/- to Rs.12000/- w.e.f. 1<sup>st</sup> September 2018. The conveyance allowance will however be granted on the following terms and conditions only:

1. The conveyance allowance shall be admissible only to those Government servants who are entitled to be exclusively attached with a Government vehicle i.e. Joint Secretary and equivalent and above.
2. The drawal of conveyance allowance shall be authorised by the Finance, Revenue & Expenditure Department on the recommendation of Head Of Department
3. The conveyance allowance shall be drawn from the date of authorisation issued by Finance, Revenue & Expenditure Department.
4. The Government servant having attached vehicle if opt for conveyance allowance will have to surrender the vehicle to Home Department and a certificate to this effect issued by Home Department shall be submitted to Finance, Revenue & Expenditure Department along with the application for grant of conveyance allowance through the Head of Department
5. In the case of a Government servant not provided with a vehicle, the conveyance allowance shall be payable from the date of authorisation of Finance, Revenue & Expenditure Department. A certificate to this effect issued by Head of Department shall be submitted alongwith the application
6. The Government servant drawing conveyance allowance wish to avail the attachment of vehicle in due course of time and he/she desires to forgo the conveyance allowance, the proposal for discontinuance of the conveyance allowance alongwith vehicle allotment office order shall be forwarded to Finance, Revenue & Expenditure Department through Head of Department for approval.
7. The Government servant can exercise the option of Sl.no. 6 above only once during his entire period of service.
8. The Government Servant who is drawing the conveyance allowance if required to undertake official tours, a vehicle will have to be provided from the pool of vehicles surrendered to Home Department and the POL/HSD is to be drawn as per the existing rules, from the administrative department. In case of non availability of vehicle the Government Servant may draw mileage allowance as admissible under the Sikkim Travelling Rules based on approved tour programme.

9. The Head of Department shall ensure that the Government Servant drawing a conveyance allowance should not be allotted a vehicle either on sharing basis or individually
10. The Drawing & Disbursing Officer and Treasury, Pay & Accounts Office shall not entertain conveyance allowance without the authorisation letter of Finance, Revenue & Expenditure Department.
11. This Notification supersedes and modifies all Notification/Office Memorandums/Circulars issued earlier on the subject to the extent relevant.

By order and in the name of the Governor.

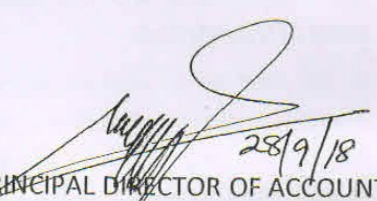
Sd/-  
( V.B.PATHAK) IAS  
PRINCIPAL SECRETARY  
FINANCE, REVENUE & EXPENDITURE DEPARTMENT.

Memo No. GOS/Fin/Acctt/99-2000/45/17-23

Dated 28<sup>th</sup> September 2018.

Copy to:-

1. All Head of Departments, Government of Sikkim
2. Pr. Secretary to His Excellency, the Governor of Sikkim.
3. Pr. Secretary to HCM, Chief Minister's Office, Government of Sikkim
4. Pr. Director, Treasury Pay & Accounts Office, FR&ED
5. All Officers of Finance, Revenue & Expenditure Department.
6. Assistant Director (IT), for hoisting in the Department Website
7. File and
8. Guard File.

  
28/9/18  
PRINCIPAL DIRECTOR OF ACCOUNTS  
FINANCE, REVENUE & EXPENDITURE DEPARTMENT